Study Room Policy

Study Room 1

- 1. Is reservable for up to 3 hours at a time.
- 2. Limit of **6** people allowed per Study Room.
- 3. You are expected to start packing up <u>at least 15 minutes before closing.</u>
- 4. **NO FOOD** is allowed in the Study Rooms. Water ONLY.

Study Rooms 2 & 3

- 1. Study Rooms 2 & 3 cannot be reserved ahead of time. If a room is available, you must sign up for it at the Reference Desk with a Greenwood library card or picture ID.
- 2. Limit of **6** people allowed per Study Room.
- 3. NO FOOD is allowed in the Study Rooms. Water ONLY.
- 4. You will be able to use a Study Room for 2 hours unless we are closing. You can have more time if no one is waiting. The person who has had the most time will be asked to vacate if someone is waiting.
- 5. You are expected to start packing up <u>at least 15 minutes before closing.</u>